

Continuum of Care FY 2019 Program Competition

2019 Request for Funding (RFF) Instructions

Dos Rios Continuum of Care
125 E Walker Street • Orland, CA • 95963

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Dos Rios CoC FY 2019 Competition Application Instructions

Introduction

The US Department of Housing and Urban Development released the Notice of Funding Availability (NOFA) for the Fiscal Year (FY) 2019 Continuum of Care Program Competition on July 3, 2019. Approximately \$2.3 billion is available in this FY 2019 COC Program Competition to provide funds to Continuum of Care for Permanent Supportive Housing, Homeless Management Information System, Coordinated Entry, and Joint Transitional- Permanent Housing-Rapid Rehousing Programs. Dos Rios Continuum of Care is eligible to apply for \$55,740 through the COC Bonus process.

Eligible COC Activities

The following are eligible activities under CoC Competition Funds:

1. Permanent Supportive Housing (PSH)

Permanent housing (PH) is defined as community-based housing without a designated length of stay in which formerly homeless individuals and families live as independently as possible. Under PH, a program participant must be the tenant on a lease (or sublease) for an initial term of at least one year that is renewable and is terminable only for cause. Further, leases (or subleases) must be renewable for a minimum term of one month. The CoC Program funds two types of permanent housing: permanent supportive housing (PSH) for persons with disabilities and rapid re-housing. Permanent supportive housing is permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability or families with an adult or child member with a disability achieve housing stability. Rapid re-housing (RRH) emphasizes housing search and relocation services and short- and medium-term rental assistance to move homeless persons and families (with or without a disability) as rapidly as possible into permanent housing.

2. Homeless Management Information System (HMIS)

Funds under this component may be used only by Homeless Management Information System (HMIS) leads for leasing a structure in which the HMIS operates, for operating the structure in which the HMIS is housed, and/or for covering other costs related to establishing, operating, and customizing a CoCs' HMIS. Other recipients and subrecipients may not apply for funds under the HMIS program component, but may include costs associated with contributing data to the CoCs' HMIS within their project under another program component (PH, TH, SSO, or HP).

3. Supportive Services Only - Coordinated Entry

The CoC must use the coordinated entry process to prioritize homeless persons within the CoCs' geographic area for referral to housing and services. The prioritization policies must be documented in Coordinated Entry policies and procedures and must be consistent with CoC and ESG written standards established under 24 CFR 576.400(e) and 24 CFR 578(a)(9). These policies and procedures must be made publicly available and must be applied consistently throughout the CoC areas for all populations.

4. Joint Transitional Housing and Permanent Housing-Rapid Rehousing

A Joint TH and PH-RRH Component project is a project type that includes two existing program components—TH and PH-RRH—in a single project to serve individuals and families experiencing homelessness. If funded, HUD will limit eligible costs as follows:

- leasing of a structure or units, and operating costs to provide transitional housing;

- short- or medium-term tenant-based rental assistance on behalf of program participants in the rapid rehousing portion of the project;
- supportive services for the entire project;
- HMIS; and
- project administrative costs.

Request for Proposals

The Dos Rios CoC invites proposals from qualified entities to apply for funding under this RFF. The primary objective of this RFF is to fund programs that implement policies, procedures, and practices that equip the CoCs' HMIS and Coordinated Entry to better meet the needs of homeless persons throughout the region.

Funding Available

Each county is eligible to apply for up to the maximum amount allocated in Attachment A.

Eligible Applicants

Applicants may be public agencies or non-profit agencies that provide direct services to homeless persons or persons at-risk of becoming homeless. In addition, to be eligible to receive federal funds, applicants must be registered under the System of Awards (SAM). Visit www.sam.gov for more information. Proof of registration must be included with the application.

Match Requirements

There is a 25% matching contribution requirement for activities funding with CoC Program funds.

Threshold Requirements

All proposers must submit the RFF Questionnaire for the source of funds requested (Attachment B or Attachment C) no later than August 30, 2019 to meet threshold requirements. In addition to the RFF, the proposer must be a public agency or private nonprofit agency, authority or organization, requesting CoC funds to undertake HMIS or SSO-CES activities. All proposed projects are required to demonstrate evidence of direct collaboration with other agencies.

Application Instructions

All applicants must submit one (1) electronic copy via email or hand-delivered, with completed RFF Questionnaire by **5:00 P.M. on Friday, August 30, 2019 to:**

Glenn County Community Action Department
 Dos Rios CoC
 Danielle Huguenard
 125 E. Walker St
 Orland, CA 95963
dhuguenard@countyofglenn.net

Applications may be hand delivered. Incomplete proposals will not be considered for funding. Applications received after 5:00 pm on Friday,, August 30, 2019 will not be considered for funding.

Questions / Technical Assistance

The CGT CAP Program Manager or Dos Rios CoC Vice Chair is available to answer any questions and provide technical assistance to any organization wishing to submit a proposal but must be requested

before August 28, 2019. Questions regarding this Request for Funding should be directed only to the person(s) designated below. Do not contact any other person or official regarding this RFP.

Danielle Huguenard, Program Manager, Colusa-Glenn-Trinity Community Action Partnership

T (530) 934-1457 • dhuguenard@countyofglenn.net

Bill Wathen, Vice Chair, Dos Rios

T (530) 934-1468 • bwathen@countyofglenn.net

Application Process

All questionnaires received will be taken into consideration for funding. It is the intention of the Lead Agency to submit one application to US Department of Housing and Urban Development (HUD) through a Project Application. The project application is to be uploaded into eSNAPS no later than September 20, 2019 for all applicants review. The project application will be submitted no later than September 25, 2019 for Dos Rios Continuum of Care.

General Provisions and Conditions

CoC Reporting

Each funded recipient will, at a minimum, report

- Projected performance measures
- Contract expenditures
- Progress on the following performance measures:
 - Number of homeless persons served
 - Number of unsheltered homeless person served
 - Average length of time unsheltered adult spent as homeless before entry into program
 - Number of persons exiting the program into permanent housing
 - Number of persons exiting the program into homelessness
- HMIS APR

Coordinated Entry

All funds allocated must use a CES that meet the requirements of the Dos Rios CoC Coordinated Entry System Policies and Procedures. In addition the Dos Rios COC CES complies with 24 CFR part 576.400(d) and 24 CFR part 578.7 (a)(8).

Application Scoring

All applications received will be scored using the HID COC Program Rating/Ranking Tool.

Attachment A: County Allocations

Dos Rios Preliminary Pro Rata Need (PPRN)* is \$222,960 which is geographically allocated as:

Colusa County \$77,248
Glenn County \$95,642
Trinity County \$50,070

Dos Rios is not eligible to apply for the \$222,960, but is permitted to apply for the CoC Bonus (\$55,740). Each county's PPRN is divided by the entire CoCs' PPRN to provide each county an equitable allocation for the purpose of this RFF.

County	Allocation Percentage	Proposed Allocation
<i>Colusa</i>	35%	\$19,312
<i>Glenn</i>	43%	\$23,910.50
<i>Trinity</i>	22%	\$12,517.50
Total:	100%	\$55,760.00

- **PRELIMINARY PRO RATA NEED:** the amount HUD has designated that a particular area or county may be eligible to receive in the CoC competitive process based on population size, homeless count info and other criteria.

Attachment B: HMIS RFF Questionnaire

A completed, signed questionnaire must be received at Glenn County Community Action Department, 125 E Walker St, Orland, CA 95963 no later than August 30, 2019 at 5pm. Email scanned questionnaires to: dhuguenard@countyofglenn.net

1. Legal Name of Applicant Organization:			
2. Contact Name:	Phone	Fax	Email
3. Agency DUNS Number:			
4. Agency Tax ID Number:			
5. Intent to Apply for Funds for HMIS			
6. Does the Agency have any outstanding delinquent Federal Debts? Yes <input type="checkbox"/> No <input type="checkbox"/>			
7. Does the Agency have an accounting system? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name of Project:	Amount Requested:	Source of Match Funds:	Match Amount:
	\$		\$
<p>Provide a description of how the HMIS funds will be expended in a way that is consistent with the CoC's strategy for HMIS and furthers the CoC's HMIS implementation:</p>			

 Executive Director Name Executive Director Signature Date

Attachment C: Coordinated Entry RFF Questionnaire

A completed, signed questionnaire must be received at Glenn County Community Action Department, 125 E Walker St, Orland, CA 95963 no later than August 30, 2019 at 5pm. Email scanned questionnaires to: dhuguenard@countyofglenn.net

1. Legal Name of Applicant Organization:			
2. Contact Name:	Phone	Fax	Email
3. Agency DUNS Number:			
4. Agency Tax ID Number:			
5. Intent to Apply for Funds for Coordinated Entry			
6. Does the Agency have any outstanding delinquent Federal Debts? Yes <input type="checkbox"/> No <input type="checkbox"/>			
7. Does the Agency have an accounting system? Yes <input type="checkbox"/> No <input type="checkbox"/>			
Name of Project:	Amount Requested:	Source of Match Funds:	Amount of Match:
	\$		\$
<p>Provide a description of how the CES funds will be expended in a way that is consistent with the CoC's strategy for CES and furthers the CoC's CES implementation:</p>			

 Executive Director Name Executive Director Signature Date

