



"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP BOARD OF DIRECTORS' MEETING

Monday, May 22, 2017, 10:30 a.m.

Glenn County Health & Human Services Agency, 604 E. Walker St., Orland, CA 95988

(530) 865-6102

Members Present: Sandy Bechtold, Colusa County Supervisor Kent S. Boes, Trinity County Supervisor Bill Burton, Glenn County Supervisor Keith Corum, Donna Dennis (by conference call), Letty Garza (by conference call), Colusa County Supervisor John D. Loudon, Joanne Overton, Rev. John Vafis and Rev. Phil Zabell.

Members Absent: Lora Ceccon, Trinity County Supervisor Bobbi Chadwick, Elizabeth Kelly, Minnie Lawrence, Caedy Minoletti, Glenn County Supervisor Vince Minto and Debbie Moutter.

Staff Present: HHS Director Christine Zoppi, Interim Community Action Program Manager Randy Royce and Connie Scott.

Guests: None

Quorum Met: Yes

I. Call to Order/Introductions – Chair

Meeting called to order at 10:39 a.m.; ten present and seven absent.

A. Introductions – All

B. Read CAP Pledge - All

II. Requests by Members of the Public to Address the Board – Supervisor Keith Corum, Board Chairman (Pursuant to Section 54954.3 of the Ralph Brown Act). None heard.

III. Administrative Business/Housekeeping - Staff and Board

A. Meeting Notice and Posting Date as required by 1994 Brown Act – Staff

Postings confirmed as required by 1994 Ralph Brown Act. Staff confirmed documents were posted/mailed May 16, 2017.

B. Agenda Additions – None.

C. Approval of May 22, 2017 Agenda - Supervisor Keith Corum, Board Chairman – Action

Recommendation to approve – J. Overton/P. Zabell – Unanimous.

D. Approval of April 26, 2017 Minutes – Supervisor Keith Corum, Board Chairman – Action

Recommendation to approve – P. Zabell/ B. Burton – Unanimous.

E. Trinity County Vacancy Update – Sandy Bechtold, Trinity County Local Chair – Possible Action.

No Action – will carry over to next meeting.

IV. Review and Adopt: Director Christine Zoppi and Suzi Kochems - Action

A. Community Needs Assessment:

Suzi Kochems cited that the Community Needs Assessment, which is the first of the three documents to be discussed, was given to the Board to review at the April 26th meeting. Information from this document is used to draft the Strategic Plan. The Strategic Plan lists different project that we want to do with CSBG funding, and lays the foundation for the Strategic Plan and the Community Action Plan. Then the implementation of the Strategic Plan is detailed

in the CAP Plan. Director Zoppi reminded the Board that they have seen the Strategic Plan several times throughout the past year. Trinity Supervisor Bill Burton mentioned that transportation is a major concern for our counties, and appreciates that this issue was included in the Assessment. Suzi mentioned that in the community forums that were held, only Colusa and Trinity Counties noted that transportation was a concern. Other items concerning transportation and wording in the Assessment on this topic were discussed, with Suzi noting the changes requested. **M/S - P. Zabell/B. Burton, to approve the Community Needs Assessment with changes noted. Unanimous.**

B. Strategic Plan

The Strategic Plan is a five-year fiscal document, and Suzi would expect that it is reviewed each year at an annual meeting to evaluate the progress of the plan and redirect as necessary. This document was reviewed in August and approved in October of 2016, along with the vision and mission statement. Suzi has reformatted the document since then. From this document, she extracted some goals that would satisfy our ROMA standards and possibly our National Performance Indicators (NPI). In this document, Suzi has identified six goals that could identify what we could potentially use our Community Service Block Grant (CSBG) funding for, such as transportation, grants, safe and stable housing, health and wellness programs, to name a few. These six goals are the only additions to the Strategic Plan from what was previously viewed by the Board. As the funding from CSBG is approximately \$250,000.00, we will have opportunities to leverage this money by doing smaller, effective programs that have a positive effect to serve the low income people in our communities. Pastor Phil Zabell asked if there were any programs aimed at the senior population, as that population has the greatest need for food and nutrition. Suzi replied that there are no senior programs specified, but if so desired, she can add that to the goals in the plan. Director Zoppi suggested that, as federal reporting templates are scheduled to change, a section be included in the plan to note annual updates. Suzi mentioned that each year when we review the plan, we can note the revised date on the front of the plan. **M/S - B. Burton/S. Bechtold to approve the 2018-2023 Strategic Plan with minor changes in the future. Unanimous.**

C. 2018-2020 Community Action Plan

Suzi reiterated that we prepare the Community Needs Assessment every three years, the Strategic Plan every five years, and the Community Action Plan (CAP) Plan every two years. What we emphasize in the Community Needs Assessment and the Strategic Plan become part of The CAP Plan, which tells the CSD and the State what we are going to do to serve low income individuals and families. One of the major components of the CAP Plan is that we have had participation from our low income population. Supervisor Corum asked if it would be possible, should we approve the CAP plan today, that we could make minor changes in the future. When we get changes in the federal requirements in the future, we will need to return to the CAP Plan and Strategic Plan to make adjustments to comply with the new NPI requirements. Suzi can add programs or services that our counties are doing to show how we leverage other sources. Director Zoppi suggested that language be broadened under the employment opportunities to include opportunities for greater self-sufficiency and to address the literacy and educational levels that contributes to employment. After discussion, the Board agreed that transportation issues should be an agency priority. Suzi mentioned that as part of the County Medical Service Provider (CMSP) Wellness Pilot Prevention Program, she will be developing a post card that features wellness and health issues and nutrition services in all three counties. Director Zoppi added that the three year CMSP grant offers opportunities to increase our outreach mediums, such as improving our website and using direct mailers, and improving connection among all three counties. 211 is another initiative that could support this communication issue. 211 will also help with data tracking and can help identify areas of need in our counties. Director Zoppi asked that these communication/outreach and data tracking issues be added to the CAP Plan.

M/S B. Burton/J. Overton to approve the 2018-2020 Community Action Plan with the suggestions noted today. Unanimous.

V. Board Member/Individual County Issues – Open Discussion on Emerging Regional Issues

A. Colusa County:

The hospital is scheduled to open July 1, 2017.

B. Glenn County:

Joanne Overton noted that the newspaper reported that the only two cities growing in the north valley are Chico and Orland. Orland had a growth of 1.4 in the last year. Pastor Zabell noted that due to the passing of John Minniear, we will need to fill that Category III vacancy. Director Zoppi noted that the Board of Supervisors has approved the establishment of the non-profit organization. She commented on the flexibility available in Community Action, and noted that Community Action was the catalyst five years ago which resulted in bringing the Boys and Girls Clubs to Hamilton City in this past year. We will be working with Suzi on the “No Place Like Home” funding for housing for the mentally ill. We will be working with the courts on developing a dependency drug court and working with families in the Child Welfare system and working with the court process concerning loss of parental rights. Supervisor Corum noted that he attended the Stepping Up conference in January with Judge Byrd. It is now under consideration to start a mental health court which would be similar to the drug court, which would help folks who have mental health issues. The Willows Police Department is integrating with the County Sheriff’s Department. Supervisor Corum also inventoried the 32 cremains in the mortuary in Orland. He published a list in the newspaper, and the cremains are being claimed. Glenn County will introduce a policy concerning the disposition of the cremains. The Juvenile Hall’s residents will be housed in Tehama County, and will be brought back each day to Glenn County for the services they receive. This will cut the budget by approximately \$500,000.00.

C. Trinity County

Highway 299 is open now, and the landslide has been cleared. Sandy Bechtold reported that they are still looking for a Category II candidate for the Board. Supervisor Burton reported that the CalCAPA conference was very informative. Both David Bradley and John Wilson seem very confident of continued funding. Suzi Kochems added that next week she will be meeting with Trinity County agencies on the “No Place Like Home” funding, tackling how the funds will be brought into Trinity County. 211 will be discussed at this meeting.

D. Other Universal Concerns - None

For those who were not at the April meeting, copies of the By-laws were distributed. Please see Connie if you wish to receive a copy of the by-laws.

VI. Confirmation of Next Meeting – Action

As we have had three meetings so far this year, it was agreed to convene again on October 25, 2017 in Trinity County. **M/S J. Overton/S. Bechtold to cancel the July meeting. Unanimous.**

VII. Adjournment

The meeting was adjourned at 12: 03 p.m.

Respectfully submitted by:

Connie Scott, ETW II, Glenn County HHS