



"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP BOARD OF DIRECTORS' MEETING
Wednesday, April 26, 2017, 10:30 a.m.
Thunderhill Raceway, 5250 Highway 162, Willows, CA 95988 (530) 934-5588

Members Present: Sandy Bechtold, Colusa County Supervisor Kent S. Boes, Trinity County Supervisor Bill Burton, Lora Cecon, Trinity County Supervisor Bobbi Chadwick, Glenn County Supervisor Keith Corum, Donna Dennis, Elizabeth Kelly, Minnie Lawrence, Colusa County Supervisor John D. Loudon, Caedy Minoletti, Debbie Moutter, Rev. John Vafis and Rev. Phil Zabell.

Members Absent: Letty Garza, John Minniear, Glenn County Supervisor Vince Minto, and Joanne Overton.

Staff Present: HNSA Director Christine Zoppi, Community Development Program Manager Jody Samons, Interim Community Action Program Manager Randy Royce and Connie Scott.

Guests: Liz Hamilton, John A. Wilson, Interim Executive Director, California Community Action Partnership Association and Sylvania Britt, Deputy Director, Community Services Division, Department of Community Services and Development.

Quorum Met: Yes

I. Call to Order/Introductions – Chair

Meeting called to order at 10:30 a.m.; fourteen present, including one alternate, and four absent.

- A. Read CAP Pledge - All
- B. Introductions - All
- C. Presentation of flowers and a card to Connie Scott for Administrative Assistant Day.

II. Requests by Members of the Public to Address the Board – Supervisor Keith Corum, Board Chairman (Pursuant to Section 54954.3 of the Ralph Brown Act). None heard.

III. Administrative Business/Housekeeping - Staff and Board

A. Meeting Notice and Posting Date as required by 1994 Brown Act – Staff

Postings confirmed as required by 1994 Ralph Brown Act. Staff confirmed documents were posted/mailed April 18, 2017.

B. Agenda Additions – Trinity County Supervisor suggested that a letter be sent to Cyndi Montoya, thanking her for her service on the CAP Board.

C. Approval of April 26, 2017 Agenda - Supervisor Keith Corum, Board Chairman – Action
Recommendation to approve - S. Bechtold/D. Moutter – Unanimous.

D. Approval of January 25, 2017 Minutes – Supervisor Keith Corum, Board Chairman – Action
Recommendation to approve – B. Burton/S. Bechtold – Unanimous.

E. Trinity County Vacancy Update – Sandy Bechtold, Trinity County Local Chair – Possible Action.
Sandy Bechtold reported that they have received no applications at this time for the Category II vacancy.

F. Amend Bylaws on Meeting Times and Office Terms – Supervisor Keith Corum, Board Chairman & Director Christine Zoppi - Action

Recommendation to approve the changes as noted on the revised Bylaws – P. Zabell/D. Moutter **Unanimous.** In response to Trinity County Supervisor Bill Burton’s questions about the bylaws items of Board size and attendance, it was decided that this matter will be discussed at a future meeting.

G. Letter to Cyndi Montoya - Supervisor Keith Corum, Board Chairman & Director Christine Zoppi – Action

By unanimous decision, it was agreed that a letter of appreciation would be sent to Cyndi Montoya, for her service on the Board.

IV. Executive Director’s Report –HHSA Director Christine Zoppi & Community Action Program Manager Randy Royce - Possible Action

A. Fiscal Report/Funding & Staffing/Personnel

Director Zoppi welcomed John Wilson and Sylvania Britt to our meeting. She then directed the Board’s attention to the Director’s Report, noting that the Community Action Plan, which is due to the State by June 30, 2017; the Community Needs Assessment and the Strategic Plan. Suzi Kochems, our consultant, has been working on these documents, and needs the Board to complete a SWOT analysis. The Community Needs Assessment will be emailed to the Board after today’s meeting, and will be due to Suzi by the first week of May.

Shane Anderson has left the agency to work for another county department. At this time, Randy Royce has been appointed as the Interim Community Action Program Manager. He has worked with the fiscal management of Community Action for over fifteen years, and is very familiar with Housing and Weatherization.

Ms. Megan D. Brown, Esq. has been selected through procurement to establish the non-profit entity. We will likely ask for an Ad Hoc committee from this board to work along with the staff on projects, such as establishing bylaws for the non-profit organization and other details. The goal would be to have this process finalized by the end of this calendar year.

Concerning the Dos Rios Continuum of Care, Christine thanked all those who have participated in recent planning meetings. Plan documents have been produced that will enable us to apply for funding for various housing opportunities in the future. Each of our three counties faces various issues concerning housing, and we will have opportunities to address those issues through our continuum.

Glenn County Supervisor Keith Corum, Elizabeth Kelly from Colusa County, Rev. Phil Zabell from Glenn County and Director Zoppi attended the National Community Action Foundation Conference in Washington, D.C. They spoke with Congressional staff and representatives concerning our rural challenges and the need for Community Service Block Grant (CSBG) funding. The first week of May is the state CalCAPA conference in Long Beach, and Director Zoppi and other board members will be attending.

Currently, CSBG, Low Income Home Energy Assistance Program (LIHEAP) and Department of Energy (DOE) programs’ funding is uncertain due to the President’s “skinny budget”. Director Zoppi directed the board to a fact sheet on Colusa-Glenn-Trinity and the Community Service Block Grant, which can be used as a tool to use for talking points, or to use as information for writing a letter to your elected officials. There is also a list of our state and elected officials broken out by county.

Director Zoppi reported that we continue to successfully pass our audits and monitoring visits.

Poverty data was discussed, comparing the poverty levels of our three counties to state percentages.

Financial reports were noted as part of our packet information. When Trinity Supervisor Bill Burton asked if the Community Action mailers have been sent, and found out they have not been mailed, he asked if some of our open grants from 2015 and 2016 could be closed by using the mailers to make folks aware of resources available for such items as wood, propane and oil. Interim Community Action Program Manager Randy Royce informed the board that the 2015 grants are completed, and 2016 grants are soon to be closed. Randy hopes to hire a Public Service Employee to work on one of the weatherization crews, and then promote a current weatherization employee to a coordinator position. The coordinator will do more assessing of future jobs and will plan the work to be done by the two crews. Supervisor Burton reiterated how helpful the energy programs were to Trinity County citizens, and the flyers were helpful to inform Trinity County citizens of available energy funds. Sandy Bechtold mentioned that Chimamara Clark always notifies those involved with the energy programs in Trinity County when funds are available. Supervisor Burton would like to be notified when the flyers do go out.

B. Emerging State/Federal Issues - Approve and authorize chairman to sign letter to Congressional representatives for LiHEAP, DOE and CSBG - **Action**
Motion to approve the two letters concerning LiHEAP and CSBG funding - M/S P. Zabell/B. Burton. Approved with corrections. Rev. John Vafis added the importance of the Board members to also write as constituents to their congressmen.

C. Communications Received - Supervisor Bill Burton mentioned that he had sent Shane an email concerning future funding issues. One of these opportunities, concerning a grant for employment in the recent flood areas, will be funneled through WIOA and Employment and Training.

V. Board Training - John Wilson, Interim Executive Director, California Community Action Partnership Association and Sylmia Britt, Deputy Director, Community Services Division, Department of Community Services and Development

John Wilson presented an overview of Community Action over the last 53 years.

Sylmia Britt discussed what the State's perspective is of the tripartite board responsibilities, and to have an open forum to ask questions of the state. She reviewed organizational standards, how the board can move toward efficacy, and what the best practices for the board are.

Supervisor Burton asked if becoming a non-profit organization would affect how we interact with the state and national organizations. John Wilson replied there would be little change with CalCAPA, and he feels non-profit organizations have more flexibility. Sylmia Britt said nationally non-profits are favored. John Wilson added that Congress decides what is funded, not the President.

VI. Board Member/Individual County Issues - Open Discussion on Emerging Regional Issues

A. Colusa County: Elizabeth Kelly reported that she felt the trip to Washington was very beneficial; as it addressed the issue of how much we really address poverty in our communities. Elizabeth also noted that child welfare cases have doubled lately, and the hospital should be opening in June. Supervisor Loudon cited the marijuana issues that are arising in the county, and added that both the city and county are against allowing any dispensaries to operate in the county.

B. Glenn County: Supervisor Corum recommended a book called "Hillbilly Elegy", which was recommended at the national conference. Pastor Phil Zabell said that Glenn Medical Center has not progressed on the construction of the new hospital. The disaster response trailer does exist, and is about 80% configured. He would like to bring the trailer to a future meeting. He reiterated how much he enjoyed the convention in Washington, D.C.

C. Trinity County

Sandy Bechtold reported on the Point in Time homeless count. This year, the count was held over a seven day period, which Sandy felt allowed for a more accurate count. County wide, the count was 179 for the homeless population. The Trinity County Fair will be held on August 11th and 13th. A concert series has also been started in the county, with the first concert to be held on May 13th. Sandy also mentioned that Mike McGuire, a California State Senator, has presented two town hall meetings with agency representatives, about how the law, not rumor, is going to impact the counties. Liz Hamilton commended Sandy for her work on the homeless count, and her efforts to garner items for the homeless folks being counted. Liz also mentioned that the homeless population escalates in the late summer and fall. She feels that would be a better time to get a more accurate count. Liz also mentioned that there has been an influx of the Hmong population to Trinity County. These folks are buying land to farm and bring a rich culture with them. Supervisor Burton mentioned that, concerning the cannabis growing industry, the county has regulations to keep the water clean. He also mentioned that the lake is full, but the county has experienced landslides. He added that they have been approved for broadband to help communication. It was also noted that Highway 36 will be closed from Humboldt to Red Bluff for eight hours a day during the summer months.

D. Other Universal Concerns - None

Pastor Phil Zabell reiterated how impressed he was with John Lewis. Director Zoppi added that she hopes some Trinity Board members will plan to attend the national meeting next year.

VII. Governing Board Actions - (see back of agenda)

VIII. Confirmation of Next Meeting – Action

The next meeting will be either May 15th or May 22nd, 2017 in Orland, CA to vote on the Community Needs Assessment and the CAP plan. Supervisor Burton suggested we meet at Director Zoppi's office, and not provide lunch. M/S P. Zabell/S. Bechtold to hold the meeting on May 22nd at 10:30 a.m. in Orland. Unanimously approved.

IX. Adjournment

The meeting was adjourned at 1: 40 p.m.

Respectfully submitted by:

Connie Scott, ETW II, Glenn County HHSA