



"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP BOARD OF DIRECTORS' MEETING

Wednesday, April 26, 2017, 10:30 a.m.

Thunderhill Raceway, 5250 Highway 162, Willows, CA 95988 (530) 934-5588

Tentative Agenda

- I. Call to Order/Introductions – Chair**
 - A. Read CAP Pledge

- II. Requests by Members of the Public to Address the Board – Chair**
(Pursuant to Section 54954.3 of the Ralph Brown Act)

- III. Administrative Business/Housekeeping - Staff and Board**
 - A. Meeting Notice and Posting Date as required by 1994 Brown Act - Staff
 - B. Agenda Additions
 - C. Approval of April 26, 2017 Agenda - Chair – **Action**
 - D. Approval of January 25, 2017 Minutes – Chair – **Action**
 - E. Trinity County Vacancy Update – Sandy Bechtold, Trinity County Local Chair – **Possible Action**
 - F. Amend Bylaws on Meeting Times and Office Terms – Chair & Director Christine Zoppi - **Action**

- IV. Executive Director's Report – Possible Action**
 - A. Fiscal Report/Funding
 - B. Staffing/Personnel
 - C. Emerging State/Federal Issues
 - Approve and authorize chairman to sign letter to Congressional representatives for LiHEAP, DOE and CSBG - **Action**
 - D. Communications Received

- V. Board Training – John Wilson, Interim Executive Director, California Community Action Partnership Association and Sylvania Britt, Deputy Director, Community Services Division, Department of Community Services and Development**

- VI. Board Member/Individual County Issues – Open Discussion on Emerging Regional Issues**
 - A. Colusa County
 - B. Glenn County
 - C. Trinity County
 - D. Other Universal Concerns

- VII. Governing Board Actions - (see back of agenda)**

- VIII. Confirmation of Next Meeting – Action**

- IX. Adjournment**

X. Governing Board Actions

A.) GRANT - SMART GROWTH AMERICA: Matter: Recommendation of Health & Human Services Agency (HHSA) Director Christine Zoppi to: a. Authorize the HHSA Director, or designee, to submit an Application for Technical Assistance from Smart Growth America to help local community leaders integrate small-scale manufacturing into economic development efforts in Glenn County; and b. Ratify Letter of Support required for said Application. Documents: Agenda Item Transmittal with backup. Proceedings: a. Ms. Zoppi reviewed the aforesaid matter; b. Community Development Director Jody Samons advised that the request is for technical assistance and that competition for the grant is nationwide; c. On motion of Supervisor Foltz, seconded by Supervisor Viegas, it was unanimously ordered by members present to approve the aforesaid matter. 1/17/17.

B.) BUDGET CHANGES: Matter: Approve the following 2016/17 Budget Changes. Items listed by Transaction Number, Department/Budget, Amount and Description (Requires 4/5 vote): a. **#17-5025 - Health & Human Services/Community Action Division - \$15,078.00.** To appropriate revenue for Amendment #1 to the Community Services Block Grant. b. **#17-5026 - Health & Human Services/Community Action Division - \$40,513.00.** To appropriate revenue to provide services to prevent homelessness for Glenn and Colusa County residents - Emergency Solutions Grant. Documents: Budget Transfers with backup. Motion/Second: Supervisor Viegas/Supervisor Minto. Order: Approve the aforesaid matter. Vote: Unanimous by members present. 1/31/17.

C.) CONTRACT - COUNTY WELLNESS AND PREVENTION PILOT PROJECT: Matter: Recommendation of Health & Human Services Agency (HHSA) Director Christine Zoppi to: a. Authorize Ms. Zoppi to enter into a grant agreement with County Medical Services Program Governing Board for a County Wellness and Prevention Pilot Project for a term of 42 months, and authorize the HHSA Director, or designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel; and if approved. b. Authorize Ms. Zoppi to enter into a Professional Services Agreement with consultant Suzi Kochems to serve as the outreach coordinator under the County Wellness and Prevention Pilot Project funded by the County Medical Services Program's Governing Board, and authorize the HHSA Director, or designee, to modify or amend the Agreement contingent upon the review and approval of County Counsel. Documents: a. Agenda Item Transmittal with backup. b. Agenda Item Transmittal with backup. Proceedings: Supervisor Minto asked who the Program would serve, whereupon Ms. Zoppi advised the uninsured low income and the homeless. Motion/Second: Supervisor Viegas/Supervisor Foltz. Order: Approve the aforesaid matter. Vote: Unanimous by members present. 1/31/17.